



Miss Rodeo Oregon Inc. Foundation Formal Complaint/Grievance Process

Any complaint that is filed regarding Miss Rodeo Oregon Inc Foundation business and/or operations (non-state pageant) issues must adhere to the following:

1. All complaints must be submitted in writing.
2. Complaints must include the name, address, email address and daytime phone number of the person filing the complaint.
Please note: Anonymous complaints will not be accepted or reviewed.
3. The complaint should include as much detail about the subject as possible to allow appropriate investigation and action to be taken.
4. Complaints may be submitted electronically to:
missrodeooregonincfoundation@gmail.com

In addition, please send a hard copy to:

Miss Rodeo Oregon Inc. Foundation
PO Box 1964
Silverton, OR 97381

The grievance shall be addressed to any of the following:

- Miss Rodeo Oregon Inc. Foundation President
- Miss Rodeo Oregon Inc. Foundation Board of Directors

Complaints must be signed and dated, or they will not be accepted.

5. If a response to the complaint is desired, the letter must indicate so.
6. Any complaints that do not follow the above process will be classified as invalid and will not be addressed.

**Please see pageant Grievance Policy for pageant related Grievances*



Miss Rodeo Oregon Inc. Foundation Formal Complaint/Grievance Process Follow Up Procedure

1. All complaints will be reviewed by the Miss Rodeo Oregon Inc. Foundation Board of Directors. A Board Member will be assigned to research and gather information about the situation. All parties involved will be notified about the complaint and given the opportunity to provide a response.
2. A time frame will be established for the issue to be addressed.
3. Findings will be reported back to the Board of Directors.
4. The Board of Directors will vote and determine necessary action to be taken.
5. A Board of Director representative will report back to all parties involved.

**Please see pageant Grievance Policy for pageant related Grievances*